

**ALEPPO TOWNSHIP AUTHORITY
MONTHLY MEETING MINUTES
MARCH 23, 2023**

Call to order

Chairman Tim Merrill called the meeting to order at 4:30. Those in attendance were Dan O'Malley, Rick Starr, Rich Zahrobsky, Engineer Kevin Szakelyhidi, and Solicitor Harlan Stone. Glenn Baggley was not present.

Minutes

Rich Zahrobsky made a motion to approve the minutes from the February meeting. Rick Starr seconded.

Dan O'Malley made a motion to approve the minutes from the special March13 meeting, Rich Zahrobsky seconded. Both motions passed unanimously.

Financials

Dan O'Malley made a motion to ratify the prepaid water and sewer bill lists, Rick Starr seconded. Rich Zahrobsky made a motion to pay the March water and sewer water bills, Rick Starr seconded. Both motions passed unanimously.

Rick Starr made a motion to approve the March financial reports, Dan O'Malley seconded. Tim Merrill questioned why the Budget to Actual seemed off. The motion was tabled until Nicole can confirm the reports.

Supervisor's maintenance report

On file

Engineer's report

Kevin S. distributed the final approved draft of the budget.

Kevin reported the grant the Authority applied for last year for the Sewickley interconnect was finally rewarded but the Authority was not a recipient. Another grant will be awarded in July.

The Authority applied for another grant for the Deer Run pump station that will be awarded next year.

The Redgate Rd waterline replacement project will begin soon.

There were changes made to the Trapp sewer line, requested by Masonic.

Solicitor's report

Harlan Stone reported that Masonic signed the Trapp easement for the sewer line on Red Gate Rd.

The easement for Mygrant glass is still being reviewed by their attorney who is in CA. He questioned some trivial details. Harlan reported it will be cheaper to make the suggested changes than to debate them.

Harlan recommended the Authority put a policy in place that requires the board to communicate with the commissioners before applying for any financial aid like grants for the sewer system. The two boards will both agree to any applications before moving forward.

New business

Rich Zahrobsky made a motion to authorize Bankson Engineers to begin designing and applying for permits for the Deer Run pump station project. Rick Starr seconded. The motion passed unanimously.

Nicole presented the board with a contract with Rave for the Authority's emergency contact company. Rick Starr made a motion to approve signing the contract with Rave for \$1250 a year, Rich Zahrobsky seconded. The motion passed unanimously.

Solicitor Stone asked if anyone in the Township building, staff or board members were certified notaries. Nicole said a previous Board had recommended she be certified to become a notary, but it never happened. The Board felt it would be useful to have a notary in the office. Nicole said she would go forward with making that happen.

Old business

No old business

Adjourn

Dan O'Malley made a motion to adjourn, Rick Starr seconded. The motion passed unanimously. The meeting adjourned at 5:16.

Respectfully submitted,

Nicole Harris
Secretary