

**ALEPPO TOWNSHIP AUTHORITY
MONTHLY MEETING MINUTES
AUGUST 25, 2022**

Call to order

Chairman Tim Merrill called the meeting to order at 4:30. Those in attendance were Glenn Baggley, Dan O'Malley, Solicitor Harlan Stone, and Engineer Kevin Szakelyhidi. Rick Starr and Rich Zahrobsky were no present.

Solicitor's report

Harlan Stone presented the Board with an employee handbook draft to be reviewed for approval. The Trapp sewer agreement for Red Gate Rd was signed and returned to Harlan Stone for filing. Harlan Stone presented a resolution to reflect the water tap fee increase being considered by the Board. Harlan reported he is communication with the management company for 79N Industrial Park about the second phase of the waterline replacement/tap replacement project. Bill Davis updated Harlan on the details and Harlan will reach out to their contact person again.

Financials

Motion to ratify the prepaid water and sewer bill for August 1. Dan O'Malley 2. Glenn Baggley

Motion to pay the water and sewer bill list for August 1. Glenn Baggley 2. Dan O'Malley

Motion to approve the financial reports for August 1. Dan O'Malley 2. Glenn Baggley

All motions passed unanimously.

A draft of the 2021 audit was presented to the Board. The board will review the draft and motion to approve the audit in September.

Maintenance Supervisor's report

Bill Davis reported the pressure valve on the Glenfield meter pit is malfunctioning and the engineer deemed it an emergency. This allows the Authority to move forward in repairs without going through the bidding process.

Bill Davis reported twenty-four out of fifty-eight scheduled meters have been replaced in the SHM.

Bill Davis requested the Board consider the purchase of a new service truck. He is going to get a general price and Nicole Harris will confirm the amount the Authority has set aside for vehicle replacement.

Engineer's report

Kevin S. presented the Board with the final study supported a water tap fee increase.

Motion to increase the water tap fees to \$3000 for short tap and \$3500 for long tap plus meter pit

1. Dan O'Malley 2. Glenn Baggley

The motion passed unanimously.

Kevin S. reported he is waiting on WH Weil for information to complete the Deer Run pump station improvement cost estimate.

New business

Motion to ratify a penalty correction on two properties on River Rd and Shields Lane made in 2021.

1. Glenn Baggley 2. Dan O'Malley

The motion passed unanimously.

Old business

Chairman Tim Merrill expressed his concern that the properties on Glenfield Road that need sewage do not fall in the cracks. He wants to continue to pursue avenues to help the residents.

Adjourn

Motion to adjourn at 5:35 1. Glenn Baggley 2. Dan O'Malley

The motion passed unanimously.

Respectfully submitted,

Nicole Harris
Secretary