

**ALEPPO TOWNSHIP AUTHORITY
MONTHLY MEETING MINUTES
AUGUST 23, 2018**

Call to Order

Chairman John Siefarth called the meeting to order at 6:30 p.m. Len Kinter, Richard Zahrobsky and new Board member Bill Barnes were present. Glenn Baggsley was not present. Engineer Dave Kerchner and Solicitor Harlan Stone were also present.

Minutes

Len Kinter made a motion to approve the minutes for the June meeting. Richard Zahrobsky seconded. The motion passed unanimously.

Audit

Gary Kissinger from Palermo and Kissinger Associates presented a 2017 audit draft. He provided the Board with a short list of recommendations on procedure. Mr. Kissinger found the Authority to be in a comfortable financial status for and Authority of its size.

Financial Reports

Len Kinter made a motion to ratify the July water and sewer bill lists. Richard Zahrobsky seconded. The motion passed unanimously.

Len Kinter made a motion to ratify the prepaid bill lists for August. Richard Zahrobsky seconded. The motion passed unanimously. Len Kinter made a motion to pay the water and sewer bill lists for August. The motion passed unanimously.

Maintenance Supervisor's Report

On file

Engineer's Report

Dave Kerchner presented the Board with multiple options for water rate increase. West View water is raising the rate 31% again and the Aleppo Authority must raise their rates to make up for this increase. **Richard Zahrobsky made a motion to increase the water rate 25% effective October 1, 2018. Len Kinter seconded. The motion passed unanimously. Len Kinter made a motion to authorize Solicitor Stone to draft a resolution supporting the rate increase. Richard Zahrobsky seconded. The motion passed unanimously.** Dave Kerchner reported Culligan has attached an addendum to the old application which he approves of. **Richard Zahrobsky made a motion to approve the Culligan wastewater permit application with the attached addendum. Len Kinter seconded. The motion passed unanimously.**

Solicitor's Report

Harlan Stone reported he is working with the engineer on two developers' agreements. One with Masonic for the Red Gate Villas and one with Mr. Mross, the Glenfield resident who is extending and tapping into the sewer line on Merriman Rd. **Len Kinter made a motion to enter into and execute the**

Masonic and Mross developer agreements per Harlan Stone and Dave Kerchner's approval. Richard Zahrobsky seconded. The motion passed unanimously.

Old Business

Bill Davis previously reported the water meter reader will be obsolete as of January 2019. Sensus provided a quote on a price to purchase a new updated one. Bill reported the quote was increased a couple of hundred of dollars. **Len Kinter made a motion to accept the update quote on the new handheld water meter reader. Richard Zahrobsky seconded. The motion passed unanimously.**

New Business

Resident James Seifert at 157 McCoy Place requested the Board grant him permission to put a 30x22 concrete sports pad. The concrete would intrude upon the sewer line. Bill Davis didn't feel concerned because he said the line only serves a couple of houses and the concrete could be demolished easily enough if a repair to the line was necessary. **Len Kinter made a motion to authorize Solicitor Stone to draft an agreement between Seifert and the Authority stating the Authority would not be responsible for any damages to the pad or yard if a leak did occur. Bill Barnes seconded. The motion passed unanimously.**

Nicole Harris reported a customer's lawn meter was put in the system incorrectly and the meters were billing the customer incorrectly. **Len Kinter made a motion to reimburse the resident for any over payments on errored billing. Richard Zahrobsky seconded. The motion passed unanimously.**

A resident who is being forced to tap into the sewer system by the Township approached the Authority requesting the tap fee be waived. The resident has health issues and is on disability. **Richard Zahrobsky made a motion to waive the sewer tap fee once the resident officially applies for a waiver. Len Kinter seconded. The motion passed unanimously.**

Adjourn

Bill Barnes made a motion to adjourn at 8:44 p.m. Richard Zahrobsky seconded. The motion passed unanimously.

Respectfully submitted,

Nicole Harris