

**ALEPPO TOWNSHIP AUTHORITY
MONTHLY MEETING MINUTES
APRIL 26, 2018**

Call to order

Chairman John Siefarth called the meeting to order at 6:30 p.m. Those in attendance were Len Chairman and Robert Ellsworth. Richard Zahrobsky was absent. Commissioner Dan Darragh, Solicitor Chris Lovato and Engineer Dave Kerchner were also present.

Minutes

Len Kinter made a motion to approve the March minute. Robert Ellsworth seconded. The motion passed unanimously.

Financials

Len Kinter made a motion to ratify the prepaid April bill lists. Robert Ellsworth seconded. The motion passed unanimously.

Len Kinter made a motion to pay the April bill lists. Robert Ellsworth seconded. The motion passed unanimously.

Maintenance Supervisor's report

On file

Engineer's report

Dave Kerchner informed the Board the adopted sewer budget had an error carrying over the Sewickley Debt Service newly implicated on the monthly bills. The error will affect the bottom line for capital account on the sewer budget. The utility access hole replacements scheduled for 2018/2019 will be put on hold. The correction was made, and the Board was presented with a new draft of the sewer budget. **Robert Ellsworth made a motion to adopt the revised sewer budget. Len Kinter seconded. The motion passed unanimously.**

Dave reported he continues to be in touch with Culligan. Culligan continues to work on the documents the Authority requested.

Solicitor's report

Chris Lovato reported Glenfield gave their resident permission to become an Aleppo sewer customer. The Authority will collect the letter of intent and the deposit of \$1,500.

Old business

Dave Kerchner reported a developer's agreement is being drafted for the sewer line extension requested by a Glenfield resident. Chris Lavato said the Authority's rules and regulations require a \$1,500 deposit by a developer to draft the developer's agreement. The Authority will request an application and the deposit fee on future developments per the R&R. Dave Kerchner said he has been in contact with the resident's contractor and will reach out to him asking for the required paperwork and deposit.

New business

Bill Davis reported there are tree roots causing back up in the sewer lines in the Sewickley Heights Manor. He reported this has been an ongoing problem over the years because the Manor planted trees above the sewer lines. The Board felt a letter to the Manor board warning the residents to not block access to the sewer lines on their properties with extended decks or trees. They need to be more aware of the lines along with the water boxes so the Authority has access to maintain them properly. Nicole Harris will locate any recorded easements between the Manor and the Authority if they are on file in the office. Chris Lovato reported the easements can be found at the courthouse but can become costly to retrieve.

Nicole Harris presented the Board with an insurance proposal from Higbee Insurance for Workman's Comp, Liability and Package insurance. The proposal was very competitive, and the Board was interested. Dan Darrah asked if Higbee provided any references. Nicole said she would request them.

Robert Ellsworth made a motion to accept the Higbee proposal once Nicole receives and confirms their references. Len Kinter seconded. The motion passed unanimously.

Adjourn

Robert Ellsworth made a motion to adjourn at 7:45. Len Kinter seconded. The motion passed unanimously.

Respectfully submitted,

Nicole Harris
Secretary